

CALL FOR GRANT APPLICATIONS (AE2025-0257)

INESC TEC is now accepting grant applications to award 1 Research Initiation Grant (BII) within the scope of the ATE funded by IAPMEI with reference 56 Co-financed by Component 5 - Capitalization and Business Innovation, integrated in the Resilience Dimension of the Recovery and Resilience Plan within the scope of the Recovery and Resilience Mechanism (MRR) of the European Union (EU), framed in the Next Generation EU, for the period 2021 - 2026.

1. GRANT DESCRIPTION

Type of grant: Research Initiation Grant (BII)

General scientific area: ENGINEERING,ECONOMICS

Scientific subarea: Industrial engineering,Electrical engineering,Management studies

Area of Work: Engineering

Grant duration: 6 months, starting on 2025-09-01, with the possibility of being renewed for a maximum term of one year.

Scientific advisor: Pedro Pascoal

Workplace: INESC TEC, Porto, Portugal

Maintenance stipend: € 651.12, [according to the table of monthly maintenance stipend for FCT grants](#) , paid via bank transfer. Grant holders may be awarded potential supplements, according to a quarterly evaluation process (Articles 19, 21 and 22 of the [Regulations for Grants of INESC TEC](#) and Annex II), up to a maximum limit of 50% of the monthly maintenance stipend.

INESC TEC supports costs with registration, enrolment or tuition fees, during the grant duration, under the terms established in the internal document: "[Payment of Tuition fees to grant holders](#)".

The grant holder will benefit from health insurance, supported by INESC TEC.

2. OBJECTIVES:

As part of the activities carried out in the x-Energy laboratory at INESC-TEC, where hardware and software solutions are designed and tested, there has been a significant increase in the number of physical assets (ranging from electronic components, tools, and equipment to software) and laboratory testing platforms. This growth has led to an increasing need to implement improved organisational processes that enable more efficient management of these resources, thereby facilitating the use of the x-Energy laboratory by the teams involved in various projects.

In this context, the aim of this Research Initiation Grant (BII) is to:

- Implement and optimise processes for the organisation of physical assets and laboratory testing platforms, including the utilisation of management systems such as ERPNext or Odoo Community for overseeing materials, equipment, and software, as well as the implementation of best practices and maintenance plans within the laboratory setting.
- Contribute to internal training and dissemination activities focused on theoretical knowledge in operations management and the maintenance of technical spaces, infrastructure, and assets within the x-Energy laboratory.

3. BRIEF PRESENTATION OF THE WORK PROGRAMME AND TRAINING:

- Contribute to the identification of key gaps in the organisation of physical assets and laboratory testing platforms within the x-Energy laboratory.
- Assist in identifying processes for organising physical assets and laboratory testing platforms that are tailored to the specific needs of the x-Energy laboratory.
- Support the implementation of a management platform based on commercial or open-source software (such as ERPNext or Odoo Community), along with maintenance plans for the equipment and infrastructure of the x-Energy laboratory.
- Participate in internal training activities focused on best practices in laboratory management and the utilisation of adopted digital tools.

4. REQUIRED PROFILE:

Admission requirements:

Be enrolled in a higher education course in Management, Industrial Engineering, Electrical Engineering, or related fields;

The awarding of the fellowship is dependent on the applicants' enrolment in study cycle or non-award courses of Higher Education Institutions.

Preference factors:

- Interest in applying management principles in technical or laboratory settings;
- Previous knowledge or interest in ERP tools (e.g., Odoo, ERPNext);
- Strong organizational, communication, and attention to detail skills;
- Ability to work independently and collaboratively;
- Basic knowledge of inventory, logistics, or operations management.

Minimum requirements:

- Ability to use basic computer tools (spreadsheets, documents, web systems);
- Communication and organizational skills.

5. EVALUATION OF APPLICATIONS AND SELECTION PROCESS:

Selection criteria and corresponding valuation: the first phase comprises the Academic Evaluation (AC), based on the criteria referred to in Article 12 of the [Regulations for Grants of INESC TEC](#), while the second phase comprehends the Individual Interview (EI). All factors are evaluated on a scale of 0 to 100, taking into account the applicants' merit, suitability and conformity with the preference factors.

The weight of the AC factors are as follows: Academic Qualifications (FA, 55%), Scientific Publications (PC, 10%), Experience (EX, 10%) and Motivation Letter (CM, 25%).

Candidates who score less than 50 points in the AC average will be considered excluded on absolute merit. The top five candidates approved on absolute merit will be qualified for the individual interview. The Final Grade (CF) is obtained by the weighted average of AC (80%) and EI (20%).

DISABILITY INCENTIVE

Candidates who present a degree of disability equal to or greater than 90% will benefit from an incentive (20) in the score of the CV Assessment.

Candidates who present a degree of disability equal to or greater than 60% and less than 90% will also benefit from an incentive (10) in the score of the CV Assessment.

Said score may, in these cases, exceed 100 points.

Candidates must demonstrate the degree of disability during the application, namely through the submission of the Multi-Purpose Medical Certificate of Disability, issued in accordance with Decree-Law no. 202/96, of October 23 - currently in effect.

Candidates must declare, in the application form, the type of disability used throughout the selection process, in order to proceed with the required adaptations.

The Selection Jury is composed of the following members:

President of the Jury: Justino Miguel Rodrigues

Full member: Ricardo Jorge Bessa

Full member: Cleberton Reiz

Substitute member: Manuel Matos

Release of results and prior hearing: the results of the selection process, as well as the terms and procedures for prior hearing, will be released to the applicants by email, under the terms referred to in Article 13 of the Regulations for Studentships and Fellowships of INESC TEC.

6. FORMALISATION OF APPLICATIONS:

Application Documents:

1. Motivation letter;
2. Curriculum Vitae (must include the list of previous fellowships, their type, beginning and end dates, funding entities and host institutions);
3. Certificate or diploma degree;
4. Proof of enrollment in a degree awarding study cycle or in a non degree awarding Higher Education program.
 - The proof of enrollment may be presented just during the grant hiring stage.
5. Signed declaration stating not having benefited from any other research fellowship (Article 5, no. 5)
6. Documental evidence to support the country of residence, residence permit or other legally equivalent document, in cases where the applicant is a foreigner or non-resident in Portugal - valid until the beginning of the grant.
7. Other supporting documents relevant to the final assessment.

Failure to deliver the required documents within the 90-day period after the date of the notice of the conditional awarding of the grant implies its cancellation.

Application period: From 2025-06-30 to 2025-07-30

Submission of applications: the application will be formalised by submitting the form available in the *Work With Us* section of INESC TEC website.

7. BINDING LEGISLATION AND REGULATION

The hiring process shall comply with the current legislation regarding the Research Grant Holder Statute, approved by Law no. 40/2004 of August 18, in its current wording, as well as by the [Regulations for Grants of INESC TEC](#) and for [FCT Grants Regulation in force](#).

For more information, please check the [Regulations for Grants of INESC TEC](#) and relevant annexes at www.inesctec.pt/bolsas



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