

CALL FOR APPLICATIONS: Technical Specialist

Job/position/grant:

Job reference:	AE2022-0188 (SCOM-Geral - SCOM) INESC TEC - Instituto de Engenharia de Sistemas e Computadores, Tecnologia e Ciência
Job/position/grant:	Technical Specialist
City:	Porto
Research field:	Main: COMMUNICATION SCIENCES Sub:

Job summary:

INESC TEC is accepting applications for 1 Technical Specialist job in the Communication Science; Science Communication	
Scientific Advisor:	Joana Desport Coelho
Duration of the contract:	from 2022-08-01 to 2023-07-31, eventually renewable.
Location:	INESC TEC, Porto, Portugal

Job description:

Work Area:	Communication Science; Science Communication
Project overview:	The work plan is part of the functional area of Communication at INESC TEC.
Objectives:	Production of content related to science communication (e.g., pieces about technologies, projects, etc.). International press office duties following a science communication approach. Activities related to the dissemination of results from European projects (e.g., H2020) via several media; writing news and newsletters, updating website content, managing social media, producing podcasts, supporting event organisation. And respective analysis of results, through the regular elaboration and presentation of performance reports. Social media management and KPI analysis.

Academic Qualifications:	Bachelor or Master's degree in Communication Science, Science Communication, or similar.
Minimum profile required:	A minimum of 2 years of experience in similar roles (production of content in English, ability to write press releases and manage social media). Advanced proficiency in English (spoken and written) and in Wordpress content administration. Relevant experience in managing social networks, websites and using Microsoft Office (Word, Excel, Access, Power Point, etc.).
Preference factors:	Education in Science Communication; Master's degree; Professional experience in the Science & Technology area; experience in writing comprehensive pieces about science and technology topics; experience in European projects (e.g., H2020); experience working with multimedia tools (e.g.: Adobe Illustrator, Adobe Premiere, Adobe Photoshop, Canva, etc.); ability to take pictures and record videos.

Funding Entity:	
Type of contract:	fixed-term contract
The hiring shall be governed by what is stipulated in the legislation in force regarding fixed-term employment contracts and by INESC TEC norms.	

Selection criteria:	The selection of the candidates will be based on the following criteria, in descending order of consideration: a) Relevant Curriculum in the concerned field of this tender b) Proven experience.
Selection Jury:	President of the Jury: Prof. Rui Carlos Oliveira; Member: Joana Desport Coelho; Member: Sofia Maciel;
Notification of results:	The results of the selection process will be sent to the interested by electronic mail.
Application period:	From 2022-06-15 to 2022-07-01
Application submission:	Electronic form filling in www.inesctec.pt in the section Work with Us