

CALL FOR APPLICATIONS: Technical Specialist

Job/position/grant:

Job reference:	AE2022-0015 (CG-Geral - CG) INESC TEC - Instituto de Engenharia de Sistemas e Computadores, Tecnologia e Ciência
Job/position/grant:	Technical Specialist
City:	Porto
Research field:	Main: ECONOMICS Sub: Management studies

Job summary:

INESC TEC is accepting applications for 2 job in the Management control	
Scientific Advisor:	Vanda Ferreira
Duration of the contract:	from 2022-02-16 to 2023-02-15, eventually renewable.
Location:	INESC TEC, Porto, Portugal

Job description:

Work Area:	Management control
Project overview:	The activity to be developed within the scope of INESC TEC comprises the monitoring of the institution's management control activity, namely with regard to contracting and rendering of accounts and reporting to funding entities of European and national Research & Development projects of the new European and national frameworks, whose rules are significantly different from the current ones.
Objectives:	The activity to be developed includes the monitoring of INESC TEC's management control activity.

Academic Qualifications:	Degree or Master in Economics, Management or related areas.
Minimum profile required:	Ease of oral and written expression, in Portuguese and English; computer skills in Windows environment and Office tools, in particular Excel.
Preference factors:	Good organizational skills, analysis and proactivity in finding solutions. Rigor and motivation to learn. Good analytical skills; working experience in a team and in similar roles.

Funding Entity:	
Type of contract:	fixed-term contract
The hiring shall be governed by what is stipulated in the legislation in force regarding fixed-term employment contracts and by INESC TEC norms.	

Selection criteria:	The selection of candidates will be based on the assessment of the Curriculum Vitae (CV), including an individual interview at the final stage of the selection process, with the respective valuation of 60% CV and 40% Interview; Only candidates who obtain at least 60% in the curriculum evaluation will be called for the interview.
Selection Jury:	President of the Jury: Vanda Ferreira; Member: Bárbara Maia; Member: Marta Barbas;
Notification of results:	The results of the selection process will be sent to the interested by electronic mail.
Application period:	From 2022-01-18 to 2022-01-31
Application submission:	Electronic form filling in www.inesctec.pt in the section Work with Us